

Fair-Share Point Mini Manual

These pages aim to enable people to immediately start their own Fair-Share Points!

Please read through them carefully, so that you can avoid some common mistakes and will have your local foodsharing initiative flourishing! We want you to succeed and therefore share our experiences with you, but we, of course, also are aware of extremely differing circumstances in different areas of the world, so don't hesitate to adapt our approach to your situation as much as you see fit!

And please tell us how this all works out for you!

→ Contact us via mail! <https://project.yunity.org/>!

→ Join our teamchat for direct communication! <https://slackin.yunity.org/>

We wish you all the best for your foodsaving and sharing! Thank you very much for your will to fight food waste together with us!

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Appendix

Rules Sheet

Cleaning Rota

Fair-Share Point

A place where saved food can be distributed to the public. A Fair-Share Point ideally consists of a fridge and a cupboard but can also be only one of the two. The most important requirement is that the food can be accessed by everyone.

How to run a Fair-Share Point

Fair-Share Points get stocked by individuals who happen to have a surplus of food they cannot eat before it perishes (e. g. before going on vacation or because of mistakenly having bought something they don't like). Everybody is entitled to take food out without any attached obligation or need of further legitimation.

Every Fair-Share Point is managed by a team of local Foodsavers led by at least one Store Coordinator. If you don't have access to the foodsharing online platform at the moment you can of course still organize Fair-Share Points yourself and we recommend to build a similar team of responsible people and one head of the operation to keep the overview. This team takes care of cleaning and makes sure that no risky food is shared. (More info on what is classified as risky food further down.)

Every Fair-Share Point needs to have the rules, the statement on politics and religion (if necessary) and the cleaning rota displayed, respected and filled out accordingly (You can find template documents in the appendix of this manual.)

If you can use the foodsharing platform, be sure to enter your Fair-Share Point there, as it facilitates managing the team, the cleaning schedule and the communication.

No-Gos linked to Fair-Share Points

- Risky food can pose a health threat and is therefore not fit to be shared via Fair-Share Points!
- Never place donation boxes next to a Fair-Share Point since the distribution of food is supposed to take place unconditionally! Apart from that, collecting donations can lead to trouble with the authorities if they think that collecting money is one of our main goals and therefore change your legal status (at least in Germany that is a big issue)!
- Video-surveillance may seem handy in some cases, but it violates the privacy of the people who come and get food as well as the Foodsavers'.
- Delicate food can only be shared chilled! This category contains e.g. pasta or potato salads, cakes with creamy fillings or toppings and every food that needs to be stored at +2 to +8°C according to the packaging.

Requirements to an appropriate location

The location needs to be accessible for as many people as possible, ideally for everyone. If spaces are chosen that are somehow linked to party politics or religion we display our statement on politics and religion on the Fair-Share Point for everybody to see. To stay true to our distance to party politics, we never use party constituency offices! Locations linked to religion of any kind can only be used if people of different or no faith are also able to reach the Fair-Share Point without any problems.

Legal foundation

Since the legal situation in every country is different it is **of utmost importance, that you check it out beforehand** if you don't want to run into bad surprises! In Germany we had a deal with the authorities to be classified as a private endeavor since we don't take any money and intend the food to be taken out by individuals on their own accounts. But even after all the talking and bargaining with the German bureaucracy we recently faced some problems we need to figure out now. So be sure to talk to a lawyer or someone who knows the legal circumstances to questions like:

- What happens if somebody gets food poisoning from shared food?
- How can your team of Foodsavers be safe from liability issues?
- What does it take for the authorities to close your Fair-Share Point and what can you do to prevent that?

Notices

Information to be printed out and displayed at the Fair-Share Point. The rules sheet and the cleaning rota should be visible and respected at every Fair-Share Point, whereas the statement on politics and religion only needs to be put up if the nature of the location requires clarification on those topics.

Templates for rules sheet and cleaning rota in English language and with formatting are to be found in the appendix of this manual. Feel free to use them or translate, modify and extend them as you see fit!

Since the statement on politics and religion is text only, we didn't prepare a template for it and only put it down here:

Statement on politics and religion

foodsharing comes from a political background but is not affiliated with any political party or religious organization. We refute any claims to the contrary.

foodsharing does not tolerate inhuman, racist, discriminatory, sexist or destructive behaviour.

The religious or political background of individual volunteers is disregarded, as we are united with the vision of saving food.

We assert that foodsharing is a form of free action with the aim of preventing food waste, possessed by all human beings from birth.

Risky Food

Easily perishable foods and drinks that have a potentially high risk of noxious effects and are therefore not fit to be shared via foodsharing.

Ground pork, minced beef

Always be extra careful with meat and fish! But when it comes to the ground or minced variants of these animal products, we think that not even cautiousness is enough, so please don't share those!

Products made from unheated raw milk

This refers to raw milk cheese like mozzarella, camembert, feta or Harz cheese. Some types of hard cheese are also made from raw milk, but the long maturing time kills most of the possibly dangerous bacteria so hard cheese can be shared via Fair-Share Points. In old times dairy products like yoghurt, curd and cottage cheese were made from raw milk as well, but today the industry uses almost always pasteurized milk, that was briefly heated up to high temperatures. All products made from pasteurized milk are sharable.

Homemade dishes containing raw egg

Raw egg is extremely attractive to germs and homemade puddings, creams and mayos can quickly become a health hazard. Industrially produced egg-based food is made to last longer, treated in various sophisticated ways to reach that goal and therefore can be shared via Fair-Share Points.

Alcohol

Due to heavy regulations in most countries and huge potential health risks alcohol and other drugs are not to be distributed via Fair-Share Points or foodsharing in general.

Even more things..?

Since we approach this subject from a German/European perspective, there may be kinds of food we don't even think about, but which may be common in your area and as delicate. We also can not foresee how big of an impact the maybe very different climate in your region may have, so please be aware, that this list is not necessarily finished and should be only used as a starting point for you to work with. Meaning: Extend it as you see fit so that it can do your circumstances justice!

Fair-Sharing

Fair-Sharing is a neologism made by the terms 'fair' and 'sharing'/'share' and describes that something (in our case food) will be given to others unconditionally.

In the case of foodsharing, Fair-Sharing of food means

- to give it to friends and family
- to share it with your neighbours
- to create a Foodbasket on an online platform, so interested people can pick up the food at your place
- to bring it to local Fair-Share Points
- to bring it to local points of acceptance (e.g. refugee camps, shelters for the homeless, railway missions, deaconries, etc.)

The Foodsavers themselves can keep as much food as they can make use of and share the rest with other people on their own accord. We wish the sharing to be as sustainable as possible. That means that unnecessarily far trips for the sole purpose of picking up food should be avoided and that going by foot or by bike is better than using fueled vehicles. It can be useful though to take a car if you have plenty of food to pick up and a cargo bike is not spacious enough or not available.

Fair-Sharing and neediness

Fair-Sharing is unconditional which means, nobody has to be needy in any kind of way to get food from us. The main focus is definitely the prevention of waste. It is not important, who eats the food, as long as it does not end up in a container! In some countries there is a legal definition on who counts as a 'person in need', but we distance ourselves from any judgement in that regard, since we don't arrogate to decide who is more needy or which projects are more worth supporting. It is not our scope and not at all our goal to judge people willing to save food regarding their level of neediness. We also want to avoid the risk of stigmatisation linked to any declaration as 'needy'. Therefore, anyone regardless of their origin, social status or belief may receive saved food from us.

Actions contradictory to the idea of Fair-Sharing

Selling saved food is strictly forbidden! This would highly contradict the main idea of foodsharing. It is also not allowed to accept donations for the provided food. Greediness leading to excessive storage, or even with the consequence of saved food rotting and having to be thrown away after all, also stands opposite to the idea of Fair-Sharing.

Always try to behave along the lines of:

Only take what you need! Share with others! Make sure the food gets eaten!

Fair-Share Point



What kind of food am I allowed to share?

Please only share food you would eat as well. You can also share food which expired its best before date if it is still edible but you can **NOT** share food that expired its use-by date.

Only share this food refrigerated:

- Pasta and potato salad
- Cake that has a non-baked filling like cream cake
- Foods which should be stored at +2 to +8°C according to the packing

Share food instead of wasting it!

Storage facilities at the Fair-Share Point and what to consider:

The Fair-Share Point is a **fridge**:

- Take care that the fridge is closed properly all the time
- Separate raw food from prepared food
- Store the dirtiest food at the bottom (e.g. potatoes, onions)
- Cover prepared food carefully or put it in a box
- The temperature in the fridge should be +5°C, use a thermometer to control it
- Clean the Fair-Share Point 1x per week with wash water, wipe it with a 6% vinegar-water mixture.
Or clean it as it becomes necessary

The Fair-Share Point is a **cupboard**:

- Take care that the Fair-Share Point is closed properly all the time
- Store the dirtiest food at the bottom so that no dirt can fall on other foods
- Take care that the food is properly covered or closed with a lid
- Clean the Fair-Share Point 1x per week with wash water, wipe it with a 6% vinegar-water mixture.
Or clean it as necessary.

Use a cool bag or a cool box to transport the food from or to the Fair-Share Point as some foods contain germs that can spread at +10°C and are harmful to health.

You are not allowed to share this food via foodsharing as it presents a potential health risk:

- Ground pork
- Minced beef
- Products from unheated raw-milk
- Freshly prepared food containing raw eggs
- Creams and pudding, tiramisu and mayonnaise (if homemade with eggs and milk)

Cleaning Rota Fair-Share Point

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Name

Address

Person(s) responsible:

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Team taking care:

foodsharing

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Year

Week of year

Day of the week	Date	Open spaces cleaned	Spoiled food sorted out	Irregular events	Actions taken	Time	Signature
Monday							
Tuesday							
Wednesday							
Thursday							
Friday							
Saturday							
Sunday							

Day of the week	Date	Fridge cleaned	Irregular events	Actions taken	Time	Signature

Day of the week	Date	Cleanliness okay?	Extra cleaning necessary?	Additional comments	Time	Signature of responsible



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Year

Week of year

Day of the week	Date	Open spaces cleaned	Spoiled food sorted out	Irregular events	Actions taken	Time	Signature
Monday							
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